

Unit standard: 19044 v4

Level: 2

Credits: 3

Assessment version: 1

Unit standard: 19044

Demonstrate knowledge of the legal requirements and hazards associated with tractor use

Assessment

Learner to complete

Learner name:

Learner phone number:

Learner address:

Learner declaration: I declare that all work is my own.

Signature:

Date:

Assessor to complete

Result

Standard achieved

Further evidence required

Comments/Areas to revisit:

Assessor name:

Signature:

Date:

Re-assessment (if required) – Assessor to complete

Re-assessment date:

Result

Standard Achieved

Further Evidence Required

Signature:

Date:

Instructions

- Write your name, phone number, and address on the front page.
- Answer all questions in the spaces provided, use more paper if required.
This assessment can also be completed **verbally** with the Verifier/Assessor. If you would like to do this assessment verbally, the Verifier/Assessor must write down your answers in the spaces provided, and initial when they have done so. The verbal sign off must also be completed at the end of the assessment.
- You must show that you have achieved the standard by fully completing this assessment.
- If you do not reach the standard, you will have another opportunity (chance) to do the assessment again.
- This is an open book assessment.
- If you require this assessment to be printed on coloured paper, contact Primary ITO on 0800 20 80 20 and talk our Learning Support team.



Completing this assessment **verbally** – this means you can tell your Verifier/Assessor your answers instead of writing them down.

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15 May 2020

Definitions

Definition	Description
Workplace procedures	Workplace procedures refer to verbal and written instructions to staff on procedures for tractor maintenance, safety, and driving.

Note: It is important to note that legislation (law) and standard requirements for this unit standard includes, but is not limited to:

- Health and Safety at Work Act 2015
- Land Transport (Driver Licensing) Rule 1999
- Land Transport (Road User) Rule 2004.

Outcomes

Learning outcome		Activity
1	Identify the legal requirements for tractors and tractor drivers on both private property and on public roads.	1
2	Demonstrate knowledge of hazards associated with tractor use.	2
3	Describe reporting requirements for accidents or near-misses.	2

Evidence

Provide the answers to the question in the space provided and provide evidence that clearly shows the tasks on the checklist have been done by the person who is being assessed. This evidence can include:

- complete written responses to the questions and tasks
- photos of tasks in progress and/or completed
- work records: job or work sheets, checks, or records.

Photo evidence should show the tasks both in progress and when completed. The person being assessed should be in the photo as proof that it is their work. The person who observes the tasks, and verifies the assessment of the tasks on the activity checklists needs to file this evidence as proof the practical activity has been achieved.

Assessment

You will need to work through the following activities.

Your Verifier/Assessor will initial and date each activity when they are confident that you have achieved the learning outcome.



Activity 1: Legal requirements for tractors and tractor drivers

Answer the following questions for both private property and on public roads.

1. What are the legal requirements when driving a tractor on private property and when on public roads for each of the following:
 - wearing seatbelts
 - wearing/using personal protection equipment (PPE)
 - use of a safety frame
 - carrying passengers
 - information displayed on the vehicle
 - warrant of fitness (WoF)
 - certificate of fitness (CoF)
 - licenses
 - registration
 - legal age for driving.

Legal requirements for wearing seat belts when driving tractors on:

Private property:	
Public roads:	

Legal requirements around wearing/using personal protection equipment (PPE) while driving tractors on:

Private property:	
Public roads:	

Legal requirements for the use of a safety frame on tractors using:

Private property:	
Public roads:	

Legal requirements for carrying passengers when driving tractors on:

Private property:

Public roads:

What information must be displayed on the vehicle (vehicle displays) when driving tractors on:

Private property:

Public roads:

What are the legal requirements around tractors having warrant of fitness when driving tractors on:

Private property:

Public roads:

What are the legal requirements around tractors having a certificate of fitness when driving tractors on:	
Private property:	
Public roads:	

What are the legal requirements around tractors having a registration when driving tractors on:	
Private property:	
Public roads:	

What are the legal requirements around the legal age of being able to drive a tractor on:	
Private property:	
Public roads:	

What are the legal requirements around licenses needed to be driving tractors on:

Private property:	
Public roads:	

2. Worksafe New Zealand and the manufacturer of the tractor will have recommendations around the use of personal protective equipment (PPE) to use while driving tractors.

Who is the manufacturer of the tractor you drive?

What does Worksafe New Zealand and the tractor manufacturer recommend in terms of the following?

	Worksafe New Zealand/manufacturer recommendation
Using safety belts (if fitted):	
Hearing protection you should use:	
Type of footwear you should use:	

Activity 1: Legal requirements for tractors and tractor drivers	Verifier
The Learner can identify the legal requirements for tractors and tractor drivers on both private property and on public roads.	Name & date

Sample copy



Activity 2: Hazards associated with tractor use

1. For the following hazards that have the potential to occur while operating a tractor:
 - describe what the risk is
 - what the potential risks of harm to people could be
 - **one** control measure to eliminate or minimise the risk.

Potential hazard:	Hydraulics on the tractor
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Power take off (PTO) shaft on the tractor
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Implement loading and use
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Work area
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Using inappropriate speed when driving the tractor
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Braking when driving the tractor
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Hill descents
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Potential hazard:	Front-end loaders
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

Add a potential hazard from your workplace in the table below.

Potential hazard:	
How is this a hazard?	
What is one potential risk of harm to people?	
One control measure to eliminate or minimise the risk:	

2. Accidents and near-misses must be reported. Describe **one** method of reporting accidents or near-misses in your workplace. In your description, you will need to consider:

- the information you report
- how you report the accident or near-miss
- the timeframe you have for reporting the accident or near-miss
- who the report goes to.

The information reported:	
How accident or near-misses are reported:	
The timeframe for reporting the accident or near-miss:	
Who the report goes to:	

Activity 2: Hazards associated with tractor use	Verifier
The Learner can demonstrate knowledge of hazards associated with tractor use and reporting requirements for accidents or near-misses.	Name & date

Learner comments

Learner name:

Signature:

Date:

Learner comments:

For example: How did you find the Assessment? Was it clear to understand? How well did it relate to your workplace? What could be done to make it better?

If the Assessment was completed verbally, the following verbal sign-off must be completed as well.

Verbal sign-off

Verifier/Assessor to complete:

- I recorded the answers as given to me verbally by the Learner.

Learner to complete:

- The Verifier/Assessor wrote down the information that I gave them for this Assessment.
- They have read my answers back to me and I agree that those are accurate and ready to be assessed.

Learner signature:

Date:

Verifier declaration – Unit standard 19044 v4

The Learner demonstrated that they have achieved all the outcomes for this unit standard.

Verifier comments:

Final overall comments on the Learner’s ongoing competency, attitude, behaviour, **and** confirmation that they can demonstrate knowledge of the legal requirements and hazards associated with tractor use.

Learner name:

Verifier name:

Signature:

Date:

Job title:

Contact details

Phone:

Email:

Assessor final sign-off

This section is to be completed when final competency of unit standard 19044 v4 is achieved.

Learner name:

Verification record – please complete all details below

Assessor comments:

Assessor name:

Assessor no:

Signature:

Date:

Contact details

Phone:

Email:

Resource Feedback

In order to keep our resources as up-to-date and relevant as possible we would appreciate any comments, feedback or suggestions you may have with regard to this particular resource or others that you have used.

Please contact us via email **product@primaryito.ac.nz** if you have any suggestions that you feel would be useful.

Please remember to indicate the resource you are giving feedback on in your email, and please provide your contact details.

Thank you for taking the time to provide us with feedback.

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Find out how you can improve your business or career at
www.primaryito.ac.nz or call **0800 20 80 20**

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